

I. The meeting was called to order at 6:30 pm in the main floor meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance. This meeting is being recorded by FCTV William Millios. Cindy and Andrew Turkington were present. Andrew is working on a Boy Scout merit badge including observation of a meeting.

II. ANNOUNCEMENTS were read by Selectmen Cordes as follows:

1. The Town Clerk Tax Collector's Office IS CLOSED on Mondays for the summer. Please plan accordingly.
2. The Fremont Planning Board is in need of members. The Board meets twice per month to consider land use applications in the town, and work on Zoning and other land use regulations. If you are interested and would like to get involved in the community, contact Casey Wolfe at 895 3200 x 18 or Heidi Carlson in the Selectmen's Office.
3. The Town's summer road improvement work is taking place on North Road, Whittier Drive and Sandown Road, with still some shoulder gravelling ongoing, but nearly complete. There may still be some delays during the construction, so drivers should be aware.
4. The Timberlane Community Band concert planned for tonight has been POSTPONED due to the weather forecast. It will be held at 6:30 pm next Thursday, August 3, 2017 at the Fremont Public Library. Bring a blanket or chair and enjoy the music, presented by the Friends of the Library and sponsored by Jeff Philbrick of Colonial Poplin Nursing & Rehabilitation and Poplin Way Assisted Living.
5. For anyone planning summer vacations, the Fremont Police Department does vacant house checks. The form is available on the PD website page or at the Fremont PD, and should be completed and dropped off at the Safety Complex. There is a drop box beside the front door, or business hours are Monday through Friday from 8:00 am to 4:00 pm.
6. The Fremont Police Department will sponsor a Blood Drive (the bus on site) on Tuesday August 8, 2017 from 10:00 am to 3:00 pm at the Safety Complex at 425 Main Street. You can call 1 800 RED CROSS to register or go to www.redcross.org.
7. The Annual Hazardous Waste Day will be held on Saturday September 16, 2017 at the Brentwood Highway Garage at 207 Middle Road in Brentwood from 9:00 am to 12 noon.

III. LIAISON REPORTS

Janvrin recapped the site walk held at 9:00 am on Saturday July 22, 2017 9:00 to review the Ferwerda/Witham project application. Also present were members of the Zoning Board, Planning Board, Conservation Commission and many residents from both Governor's Forest and Witham Countryside Estates. There were no decisions made.

At the July 25, 2017 Zoning Board meeting the following applications were reviewed:

1. Thunder Road Special Exception by Dan Perry Builders will be continued pending the engineer's Report.
2. Ferwerda variance applications, one for length of lot line and one for distance between dwellings and lot lines were both granted with some conditions to be met on the septic systems.

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3. Special Exception for an Accessory Dwelling Unit for Donald and Lorraine Bettencourt at 36 Senter Circle was granted with the condition he obtain a septic system design from a certified installer that it is adequate for the new residents.

4. Joshua Whitcomb for a variance to build a garage 57 feet from wetlands when 100 feet is required. This was continued.

Anyone interested in a position on the Zoning Board of Adjustment is welcomed to attend a meeting and find out what it's all about!

IV. APPROVAL OF MINUTES

After review of the July 20, 2017 minutes, a motion to approve as written was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

At 7:15 pm Police Chief Jon Twiss and new full-time candidate James Saltzman came before the Board. He introduced Mr. Saltzman as the new candidate he selected and his passing all necessary requirements. Mr. Saltzman went through his background as a resident at Taylor Lane in Fremont since 2006. His wife, three children, and parents were also present. Mr. Saltzman had attended Pinkerton Academy, then entered the U.S. Army serving two combat tours in Iraq. He is currently a Sergeant in the Army Reserve, a firearms instructor and armorer at Sig Arms, and a part-time police officer in Epping and New Durham.

He stated he is looking forward to the full-time academy and working in Fremont. Janvrin moved to appoint James Adam Saltzman as a full-time police officer for a one-year probationary period including a two year contract. This was seconded by Barham. The vote was unanimous 3-0. Saltzman was sworn in by Carlson with his wife, children and parents present.

Chief Twiss remained to discuss the necessary body rust repairs to the ACO 1999 GMC pick-up truck. This vehicle will probably not pass inspection due to the rust. The Chief obtained two written quotes for repair. One from Schreiber Auto for \$2,091.40 and one from Bump & Grind in Kingston for \$2,790.50. If fixed the Department will probably get another 3-4 years out of it. The ACO budget has only \$850.00 in vehicle maintenance, but he has funds in the working Police Department budget. A motion to approve the \$2,091.40 for repairs to the ACO vehicle, taking \$850.00 from Animal Control Budget line and the difference from Police Department budget line 4210615 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

At 7:35 pm Selectman Cordes opened the scheduled Public Hearing and read the posted and published notice as follows:

*TOWN OF FREMONT
FEE SCHEDULE PUBLIC HEARING*

The Public is invited to attend a public hearing held by the Board of Selectmen on July 27, 2017 at 7:30 pm at the Fremont Public Library Community Room, 7 Jackie Bernier Drive in Fremont NH. The hearing will discuss the following changes to the Town's Fee Schedule:

FIT UP PERMIT FEE \$25.00

This is a Planning Board fee to cover the filing of a new informational form to update use for non-residential properties when being modified or occupied. Building Permit fees (as applicable) will also be charged.

SPECIAL DETAIL BILLING RATE \$74.00 Officer/Admin/Cruiser rental
\$10.00 Cruiser Rental

Carlson pointed out that the cruiser rental fee has not changed.

RENOVATION PERMIT FEE \$45.00 for permits very minor in nature, that will only require one (1) building inspection. (This is not a change); and a fee calculated as construction cost multiplied by \$5/1000 of construction cost. Construction cost is calculated as \$60.00 per square foot of renovated space for home improvement projects.

The renovation permit fee is at the discretion of the Inspector based on submission of paperwork and the depth of renovation work being completed.

SITE PLAN REVIEW \$250 Minor (reduced from \$350)
\$450 Major projects – new fee

Anyone unable to attend the hearing who wishes to submit comments can do so no later than 12 noon the day of the hearing in person, by mail, or email to FremontTA@comcast.net. The public is welcome to attend the hearing.

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Chief Twiss explained the rationale behind the Police Department changes, primarily including that NH Retirement has increased by 5% and the town's administrative work is greater than the previous fee. This also includes an increase in the officer's rate of pay for police officers.

The original notice said the hearing would be held at the Library, and tonight's meeting was at the town Hall. Given this, the Board decided to continue the Public Hearing and Carlson will repost the meeting location. Janvrin moved to continue this Public Hearing until 7:30 pm next week, Thursday August 3, 2017, at the Fremont Public Library. This was seconded by Barham. The vote was unanimous 3-0.

VI. OLD BUSINESS

1. Carlson provided the Town Hall Basement Weekly Update:

- HVAC contractor on site Friday July 21st to complete ceiling insulation
- Engineering report (received by KTM) but pricing not in for the steel beam options. Chris Kania at Town Hall today and will forward the report to Jeanne Nygren and Gene Cordes if it comes in next week.
- The Board needs to decide on stairway finishing, still pending a working spreadsheet of current costs and anticipated funding sources.
- Doors expected to arrive next week and will be rekeyed at a later time when the full plan is ready to go.

2. Other Projects Update:

- Highway Department continued work on Whittier, Sandown and North Road paving first phase was complete on Tuesday July 25th. Work will continue over the next two weeks, and Road Agent reports

budget numbers are in line, and work is going very well. He will be in soon to review projects and budget plans with the Board.

- Applications coming in for HW and Selectmen's Office part-time positions. Cordes asked to block out some time in two weeks to go through applications received as a personnel matter.

3. There was some discussion on the current budget expense report, including how FCTV funds are paid and reimbursed to the general fund. Carlson indicated that the 2018 template is out to Departments for return submission by August 15, 2017. Selectmen need to identify some time to review budgets in a workshop so that is the only focus.

4. Carlson reported on a conversation with Warren Gerety, who met with NH DRED officials yesterday relative to the ERZ application packages. They are moving ahead with the ones on Red Brook and Shirkin Roads; but had to adjust the Village District / Main Street areas as there were some sections with too much residential usage. Warren will be in to see the Board probably on August 10th to have the revised applications signed.

VII. NEW BUSINESS

1. A motion to approve the payroll manifest for \$28,260.02 for the current week dated July 28, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest for \$553,348.76 for the current week dated July 28, 2017 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

2. The Board then did a review of the folder of incoming correspondence.

3. A motion to approve the FCTV Revolving Fund Manifest 2017-14 in the amount of \$939.74 for reimbursement to the general fund for July FCTV payroll was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

4. Carlson reported that the draft audit report is back, without the MD&A for 2016. Board members had circulated the draft report a couple of months ago. After review of the letter, Janvrin moved to have Chairman sign the 2016 Audit representation letter on behalf of the Board and send it to Plodzik & Sanderson. This was seconded by Barham. The vote was unanimous 3-0. The Town Administrator and Town Treasurer have also signed the letter.

5. A motion to sign the Intent to Cut for parcels 06-005 and 06-007 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0. The Current Use status of these two lots needs to be further reviewed in terms of compliance for the cut and what they are doing.

VIII. WORKS IN PROGRESS

Carlson explained that just prior to the meeting, she was contacted by Marty Ferwerda's attorney regarding interpretation on the easement from the deed from 2002 (Witham to Litchfield Properties at Book 2866 Page 1359). The firm is seeking permission to contact the Town's Attorney for an interpretation. After discussion, a motion was made by Janvrin to work through this, with the Attorney to submit in writing to the Town the guarantee that Ferwerda will pay for the opinion, and that his attorney will also submit an interpretation. The Board wants this to be reported back to the Board before being circulated. This was seconded by Barham. The vote was unanimous 3-0.

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At 8:00 pm. Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:05 pm. Bill Millios broke down recording and sound equipment and he left the meeting at approximately 8:20 pm at which time Selectmen began their discussion.

At 8:30 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Carlson reminded Barham of the work to be done on the electricity brokerage agreement, and he had spoken with the representative recently. He will move this along.

The Board recapped some items they need to continue to consider, including the steel beam options for the basement and the stairway finishing. There was some discussion about the expenditures and sources of funding.

With no further business to come before the Board, motion was made by Janvrin to adjourn the meeting at 8:35 pm. Barham seconded and the vote was unanimously approved 3-0.

The next regular Board meeting will be held on Thursday August 3, 2017 at the Fremont Public Library Community Room at 6:30 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

Heidi Carlson
Town Administrator